

TAC Meeting Minutes (June 2023)

Date: June 12, 2023

TSSC Annex Lobby

Physically present:

Beth Anne Carr, Manuel Castaneda, Kathy Brooks, Robert Sanders, Danielle Thomas, Linda Ferrara, Stephanie Bustillo, Jacqui Luscombe, Maximo Rosario, Naveed Syed, Kevin Williams, Ernesto Perez, Guy Barmoha, Terrance Wilson, Denise Vajanc, Jason Greenberg, Julio Gonzalez, Darlene Cimilluca, Matthew Fritzius, Richard Baum, Susanne Dale

Virtually present:

Victoria Saldala, Jennifer Harpaloni, Karl Yeats, Raysa Lugo

Old Business:

(Quorum was not met)

Approval of Minutes (May 8, 2023):

Unable to be approved due to lack of quorum – Request was made to the motion request topic to add the specific wording of the motion and amendments to the May minutes. This was completed and is pending approval at the next meeting that achieves quorum.

Membership Status for 2023/2024 school year request:

Members were reminded to request confirmation from their applicable organizations to identify their representative for the coming school year. An e-mail request will be sent out as well and will need to be identified prior to the August 2023 meeting. Additionally, those individuals will need to ensure their mandatory training is current, as per the Committee Training page (www.browardschools.com/Page/41329) guidance.

Officer Election Subcommittee Update:

No secretary has been identified and the official role remains vacant.

New Business:

Recognition of member achievement:

Mrs. Danielle Thomas, (*District 4, Mrs. Lori Alhadeff representative*), has been selected as one of the five exceptional teachers identified in a nationwide search to participate in the 101 Data Science-Driven Science Education project based upon her extensive experience in teaching Math, Science, Computer Science, and studies involving Data Analytics. This project led in collaboration by LabXchange, Teaching Institute for Excellence in STEM (TIES) and the Harvard University Office of the Vice Provost for Advances in Learning (VPAL) is focused on defining connections between Data Science with both Biology and Environmental Science.

Overview of items tentatively scheduled for the June RSBM:

Items listed within the agenda were summarized to the committee, primarily as upcoming renewals of active items; resulting in the below listed member questions or feedback.

FY21-099 – Typo correction “Destinate” should be “Destination”

Overview of additional Teaching & Learning items:

Items listed within the agenda were summarized to the committee, primarily as upcoming renewals of active items; resulting in the below listed member questions or feedback.

- FY24-020 HealthCareer Certification Testing (CTACE) - Clarified as funded by Federal Grants and has provided 594 certifications benefitting the district for over \$275K return
- Question - “Why are programs, especially those with significant benefit and/or positive experience, limited to only certain schools?” The reasoning provided was that the decision to use a program remains with the applicable school, however any positive benefits and/or experiences are shared across the district through the applicable Cadre for school consideration. That said, all schools do meet the standard tier 1 core purchases provided district wide.
- General Discussion Suggestion – Recommendation was made that program quantitative results should be captured and those with defined positive results should then be piloted for exploration whether they should be made as standard use.

Key IT Activity:

Student Information System (SIS) - FOCUS: (Manuel Castaneda) - Continued progress and close work with the ESE staff has been made in seeing how the process aligns with the IEP and EP systems/compliance. One point of particular focus has been ensuring correct IEP/EP terminology is in use with the system.

Student Information System (SIS) - FOCUS: (Con't)

The request was made by the committee whether a comparative analysis between the current “EdPlan” system and the future “Focus” system can be provided. Clarity was provided that due to the way the systems differ, a direct comparison of the two systems cannot be made. The detailed requirements were defined at the time of the original RFP. Detailed comparison between the current and future system functionalities are being developed to ensure all critical functionality is being met.

Additionally, the committee requested if parent engagement was done and informed that it was done as part of the original project plan. In response, the project plan will be made available for committee review.

Success Factors: (Manuel Castaneda - All continues to proceed well. Question was asked as to why “the system requires MFA even if the user is already signed in through Clever”.

UPDATE: Ms. Charlene Collins, Enterprise Applications Director, has identified that this additional step is to ensure extra protection for access to employee Personal Identifiable Information (PII) data.

SAP Migration: (Manuel Castaneda) - Progress from VirtuSteam to LemonGrass continues to proceed on track.

Granicus Public Speaker Requests: (Manuel Castaneda) - Effort continues without issue. Mrs. Linda Ferrara did identify the need to ensure the appropriate action to “read any submitted comments” is specifically added to the applicable procedures.

New Topics:

Due to the anticipated schedule conflicts resulting with the 2023/2024 school year start, the committee has suggested the upcoming August 14 meeting be moved to August 28. This will be given further consideration and specifically identified with all members as soon as possible prior to August 2023.